Course description form					
1. Course Title:					
Objective Analysis					
2. Course Code:					
3. the semester/the year: Annual					
Annual					
4. Date this description was prepared 2/22/2024					
5. Available attendance forms:					
Attendance only					
6. Number of study hours (total)/number of units (total)	otal):				
60 hours annually. 3 Hours per week					
7. Title of the course administrator (if more than on	e title is mentioned)				
Dr. Adonai Shanta Faragabdalnabi.shanta@uoBasrah h.ed	<u>lu.iq</u>				
8. Course objectives					
	Introduce the rules of descriptive cataloging				
	traditional card-making works, in addition t				
	rules of International Codification of Biblio	graphic			
	Description and RDA rules				
9. Teaching and learning strategies					
1-Teaching the strategy interactive concept planning.		The strategy			
2-Teaching the strategy of brainstorming.					
3-Educate note-taking procedures					
4-Reports preparation					
5- The students' knowledge of the library's departments					

10. Course struc	ture				
Assessment method	Learning method	Title of the unit or topic	Required	hours	the
			learning		week
			outcomes		
Monthly	Giving the	Cataloging and indexes			1
exams and	theoretical	The usefulness of indexes			2
	lessons and	Descriptive indexing			3
practical	making	Types of indexes			4
assignments	_	Practical duty			5
assignments	assignments	Index cards			6
	and reports	How to index a book according to			7
		the international standard for			8
		bibliographic description			9
		Card elements			10
		Organize descriptions of items			11
		Card dimensions and spacing			12
		Practical assignments			13
		Descriptive indexing rules			14
		Organization of description			15
		The relationship of the title to the			vacation
		description of the work			16
		Errors are works without a title.			17
		Vocabulary for the second			18
		semester			19
		Address field			20
		Publication data			21
		Folders and panes in metadata			22
		Practical assignments			23

	Authorship data a Deletion from me Publication date a A field for securi- chaining Multiple titles Rules RDA fields crowns Grammar applica	etadata and general rules cization and tions RDA			24 25 26 27 28 29 30
	Note-taking regar				
	Practical assignm	ents			
11. Course assessment	Teview		<u> </u>		
Distribution as follows: 25 monthly and co	laily exam grades fo	r the first semester.	25 monthly an	d daily exam s	grades for
the second semester. 50 obligatory for fire			== monum y un		5
12. Learning and teaching resources					
		Required textboo	ks (references,	if any)	
1- Wasfi Arif Al-Shaloul. Modern trends Amman: Jordanian Library and Informati 2017, 242 para s.		Main references ((sources)		
		Recommended su (scientific journal	s, reports)		es
nothing		Electronic referer	ices, internet sit	ies	

10. Program structure									
comments *	percentages	Study unit	Number of courses	Program structure					
Basic course		30 weeklies	60 annuals	Course requirements					
			Yes	College requirements					
			Yes	Department requirements					
			nothing	summer training					
				Other					

^{*} Note-taking may include whether the course is obligatory or elective.

11. Program description			
Credit hours	Title of the course	Course	Year/Level

practical	the theoretical	Professional ethics	2023-2024The first

12.	Expected learning outcomes of the program
Knowled	ge
	Informing the students about the importance of professional ethics in libraries, and information
	centers
Skills	
	Skill extension: teaching the students to learn about the professional ethics of the student and the
	teaching er
Value	
	Developing the students' abilities to share ideas in the professional ethics process

13. Teaching and learning strategies

- -Establishing work ethics in the organizations such as the university and the institution
- 2-Methods of consolidating professional ethics among the students
- 14. Assessment methods
- -Weekly, and monthly exams and at the end of the year
- -Practical assignments

15. educa	15. education institution								
Faculty member	ers								
Preparing the teaching staff Special requirements/s (if any)			Specialization s		Scientific rank				
lecturer	Permanent		private	general					
	Permanent		Intellectual product	Information and libraries	assistant teaching er				

Professional development

Orienting new faculty members

Professional development for faculty members

- 16. Acceptance standard
- 17. The most important sources of information about the program

-Iman Qasim, Yamama Kahoka, Raya Abdel Sattar. Professional ethics.- Baghdad: Al-Mustansiriya University, 2020

Pı	ogram sk	tills char	t												
Le	earning o	utcomes	required fro	om the pr	ogram										
Value		llue		Skills				Knov	vledge			Essential or optional?	Course Title	Course Code	the year/the level
C 4	C3	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1				
												Basic	Professional ethics		2023-2024

Course description form Course Title: Building a classroom library Professional ethics Course Code: 14. 15. the semester/the year: Annual Annual Date this description was prepared25 /2/2024 16. 17. Available attendance forms: Attendance Only Number of study hours (total)/number of units (total): 60 hours annually.2 hours a week Name of the course administrator (if more than one title is mentioned) 19. Dr. Ikhlas Abdul Amir Sawadi Course objectives 20. 1- Student acquisition of learning skills in • professional ethics terminology 2 – Teaching the methods of establishing professional ethics Teaching and learning strategies 1- Identification of the concept of professional ethics in the educational field The strat 2-Educate note-taking given on the importance of professional ethics in the field of libraries and informati-3-Operation assignments Course structure Title of the unit or topic Assessment Learning Required learning hours the method method outcomes week

Weekly	the	1-The importance of work ethics/the		2 hours	1
and	theor	development of individual ethics	1-Instruct	2hour	2
and	etical	2- Establishing work ethics	The students	2hour	3
quarterly		3-Methods of consolidating	to learn	2 hours	4
exams and		professional ethics	about the	2 hours	5
1 1 6		4-Work ethics and concept	concept of	2 hours	6
the end-of-		\social responsibility	-	2 hours	7
year exam.		5 How does the organization shape	professional	2 hours	8
		ethical behavior?	ethics	2 hours	9
				2 hours	10

1					
		6-Moral thinking / moral leadership /	2-Do	2 hours	11
		moral awareness	weekly	2 hours	12
		7-The teaching's obligations towards	practical	2 hours	13
		the local community	assignments	2 hours	14
		8-Causes of corporate ethical collapse	to become	2 hours	15
		9-Benefits of work ethics			vacation
		10- Characteristics of ethical standards	familiar	2 hours	16
		11-Types of administrative behavior	with the	2 hours	17
		12-Characteristics of assertive	terms of	2 hours	18
		behavior	professional	2 hours	19
		13-The benefits of assertive behavior	ethics	2 hours	19
		14-The concept of the ethics of the		2 hours	20
		teaching profession/the professional		2 hours	21
		assignments of the teaching er		2 hours	22
		15-The Code of Professional Conduct		2 hours	23
		of the British Library Association		2hour	24
		16-Why should we care about		2 hours	25
		professional ethics?		2 hours	26
		17-Towards a professional charter for		2 hours	27
		education		2 hours	28
		18- Professional assessment and		2 hours	29
		oversight and its implications on the			30
		ethics of the teaching profession			
		19-The goals that the professional			
		constitution for the teaching			
		profession seeks to achieve			
		20-The importance of professional			
		ethics for employees			
		21-The importance of professional			
		ethics for society			
		22-The innate characteristics that must			
		be present in the breeder			
		23-The role of jam in facing the			
		challenges of the twenty-first century			
		24- Characteristics of the ethics of the			
		teaching profession			
		25-The concept of professional ethics			
		in the educational field			
		26-Towards a professional ethical			
		constitution in the field of libraries and			
		information			
		27-The ethical values that must be			
		possessed by library and information			
		specialists			
		28-Professional ethics and the ir			
		necessity			
		29- Code of Ethics of the American			
		Society for Information Science			
		30- Quality of professional ethics			
23 Course as	sessment				

Course assessment

Distribution is as follows: 25 Monthly exams obligatory for the first semester. 25 monthly and daily exam grades for the second semester. 50 Obligatory for final exams 24. Learning and teaching resources

-Iman Qasim, Yamama Kashrut, Raya Abdel Sattar. Professional ethics. - Baghdad: Al-Mustansiriya University, 2020

Required textbooks (references, if any)

\	Main references (sources)
: Articles published on the network	Recommended supporting books and references (scientific journals, reports)
Nothing	Electronic references, Internet sites

1. Program structure								
comments *	percentages	Study unit	Number of courses	Program structure				
		30	30	Course requirements				
			Yes	College requirements				
			Yes	Department requirements				
			nothing	summer training				
				Another r				

^{*} Note-taking may include whether the course is obligatory or elective.

2. Progr	Program description								
Credit hours		Title of the course	Course or course	Year/Level					
			code						
	the theoretical	Democracy and human rights		2023-2024/First					

3. Expecte	3. Expected learning outcomes of the program							
Knowledge	Knowledge							
	Informing the students about the importance of human rights and the concept of							
	democracy to raise awareness of these concepts and promote the concept of human rights.							
Skills								
	Expanding the concept of human rights, the concepts of democracy, and all related democratic practices.							
Value								
Developing the students' abilities to share with others the concepts of human rights by review international charters and treaties in this regard.								
	Convey information accurately by reviewing international conventions, constitutions, and							
	laws related to human rights.							

4. Teaching and learning strategies

- -Explain the scientific material by reviewing the Universal Declaration of Human Rights and global and regional charters.
- 2- Writing a working paper to address the problems that arise in the field of human rights.
- 3- Connecting the students' ideas.

5. Assessi	ment methods						
Weekly, monthly	Weekly, monthly, daily exams, and the end-of-the-year exam.						
6. educati	on institution						
Faculty member	S						
Preparing the teaching staff		Special requirements/skills (if any)		Specialization		Scientific rank	
lecturer	Permanent			private	general		
	Permanent			criminal	Public law	assistant teaching er	

Professional development	

- 7. Acceptance standard
- 8. The most important sources of information about the program

People's rights human rights

9. Program development plan

A study of human rights in the Constitution of the Republic of Iraq and its compatibility with international legislation

Pı	Program skills chart															
L	Learning outcomes required from the program															
V	alue			Skills				Knov	vledge					Course Code	the year/the	
C 4	C3	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1				level	
															2023- 2024	

program subject to assessment

Co	urse descript	ion form						
1.	Course Titl	le: Human Rights						
2.	Course Co	de:						
3.	the semeste	er/the year: Annual						
Annual								
4.	Date this d	escription was prepare	ed:6/4/2024					
5.	Available a	attendance forms:						
Attenda	ance only							
6.	Number of	study hours (total)/nu	mber of units (total	l):				
30 hour	rs annually. (One hour per week						
7.	Name of t	the course administrate	or (if more than one	e title is	mentioned)			
Dr. Abo	dul Jalil Gha	dhban Mahdi						
8.	Course obj	ectives						
•				1- Ac	quiring the students with know	vledge o	f hum	an
•				rights and concepts of democracy.				
•				2 –. Expanding knowledge of human rights.				
						Ü		
9.	Teaching a	nd learning strategies		l				
<i>)</i> .	reaching a	ind rearring strategies					The	strategy
10.	The strategy 10. Course structure							
Assessr		Learning method	Title of the unit of	or	Required learning	hours		the
		topic	,1	outcomes	nours		week	
For wee		Explanation of	Human rights and	d	Definition of right	One he	Our	1
	•	the scientific	democracy	•	Definition of human	One h		2
monthly,		meterial from	And Arabic		Characteristics of a person	0		3

10. Course stru			1		
Assessment	Learning method	Title of the unit or	Required learning	hours	the
method		topic	outcomes		week
For weekly,	Explanation of	Human rights and	Definition of right	One hour	1
monthly,	the scientific	democracy	Definition of human	One hour	2
	material from	And Arabic	Characteristics of a person	One hour	3
daily, written	global,	creativity	History of human rights		4
exams, and	regional, local,	Practical assignments	ancient societies		5
the end-of-	and regional		Central Modern		6 7
the end of	human rights				8
year exam.	_		Mesopotamia Nile		9
	sources		Islamic law		10
			Christianity		11
			Human rights in Iraq		12
			Personal freedoms		13
			Freedom of opinion		14
			Right to Employment		15
					vacation
			The concept of democracy		16
			Democratic style elements		17
			Types of Democracy		18
			Characteristics of		19
			democracy		19
			Democratic Constitution		20
			Political participation		21
			Political pluralism		22
			Democracy strategies		23
			Foundations of Democracy		24
			Islam and democracy		25
			Rejecting trend		26 27
			Pro trend		28
			Democracy and capitalism		28 29
			The election		49

	Singles and list Opposition Opposition goals	
11. Course assessment		
Distribution as follows: 25 monthly and daily exam grades for	he first semester. 25 monthly and daily exam grades fo	r
the second semester. 50 obligatory for final exams		
12. Learning and teaching resources	Required textbooks (references, if any)	
	Main references (sources)	
	Recommended supporting books and references	
Alaa Muhammad Matar, Democracy and Human Rights, second edition, 2019	(scientific journals, reports)	
Majeed Kamel Hamza, Human Rights and Democracy, first		
edition, Dar Al Zakira for Publishing and Distribution, 2021.		
	Websites, Internet sites	

1. Program structure								
comments *	percentages	Study unit	Number of courses	Program structure				
		30		Course requirements				
			Yes	College requirements				
			Yes	Department requirements				
			nothing	summer training				
				Other				

^{*} Note-taking may include whether the course is obligatory or elective.

2. Program description							
Credit hours	Title of the course or	Course or course	Year/Level				
	course	code					

1	the	English language	2023-2024 / The first		
	theoretic		semester		
	al				

3. E:	3. Expected learning outcomes of the program							
Knowledge	Knowledge							
	Informing the students on the rules of the English language and linguistic communication in the							
	classroom to enhance the student's abilities and increase the self-confidence							
Skills: Lea	Skills: Learn conversation, reading, and comprehension skills							
	Extension of the students 'perceptions of reading in the English language							
	Training the students to communicate in the English language in class							
Value	Value							
	Developing the students' abilities to acquire English language skills							
	Developing the spirit of linguistic communication among the students							

4. Teaching and learning strategies

- -Explain the scientific material through reading English texts.
- 2-Linking language skills (which were presented during the lectures with each other r: Reading, speaking, and comprehension

5. Assessment methods

Monthly and daily exams and the end-of-the-year exam.

6. education institution										
Faculty member	Faculty members									
Preparing the tea	aching staff	Special requirements/skills (if any)		Specialization		Scientific rank				
lecturer	Permanent			private	general					
	Permanent			Translatio n studies	Translat ion studies	Teaching er				

Professional development
Orienting new faculty members
Professional development for faculty members
•

7.	Acceptance standard	

8. The most important sources of information about the program

_		

9. Program development plan
Study the importance of learning basic English language skills so that the student can deal with the curriculum book

			Program skills chart																	
			Learning outcomes required from the program																	
			Value		e Skills		Skills Knowledge		Knowledge				Knowledge		Knowledge		Essenti al or optiona	Course Title	Course Code	the year/the level
C 4	C3	C.	2	C1	B4	В3	B2	B1	a4	a3	a2	a1	1?							
													Basic	Beginner head-way for the students /Workbook		2023-2024				
						у														

Cour	se description form								
1. Title	Title the course								
Beginner head	Beginner head-way for the students /Workbook								
2. Course Code:									
	emester/the year: Annual								
Annual									
4. Date	this description was prepared: 02	2/14/2024							
	lable attendance forms:								
Attendance on									
	ber of study hours (total)/number	r of units (total):							
30 hours annu	ally. Hours per week								
7 Nome	o of the course administrator (if	F more than one title is mentioned)							
	Mahdi Maatouq Email Haitham.r	· · · · · · · · · · · · · · · · · · ·							
Di. Haitilalli N	randi waatouq Eman Hatmam.i	maatoq@uBastan m.edu.iq							
8. Cour	se objectives								
•	*	1- The students 'understanding of the	basic rules of the Englis	sh					
•		language	· ·						
•		2 –Skill extension in conversation, rea	nding, and writing						
		3 – Enhancing the spirit of communic		m by					
		motivating the students to express the		, iii 0 j					
		motivating the students to express the	ir admines to participate						
9. Teach	hing and learning strategies								
	laborative concept planning.			The	strategy				
	e strategy of brainstorming.			1110	strategy				
	e-taking procedures								
	se structure	1							
Assessment	Learning method	Title of the unit or topic	Required learning	hour	the				
method			outcomes	S	week				
For	Elaborate material	Module		hour	1				
monthl	through reading	Halle The all of Thirds	1. A-Knowledge &	hour	2				
y and	classroom concepts	Unit Topic Title	Understanding	hour	2				
•	2-Research conducted by	Questions Words	Understanding	hour hour					
written	IIICII the student on the Al-The students shoul								
exams Internet to apply these hour hour									
concepts 3 Summarize Present Tenses:									
the most important ideas Present vocabulary									
end-of-	presented during the			hour hour	5				
year	lectures		A2-2. Introductions ar	hour					
		4 Simple and		hour	6				
exam.		Present Continuous	read clearly by the	hour					
			Lastroman	hour					

lecturer.

A3-3. The students

should read the text

hour

hour

hour

hour

hour hour 8

9

Tenses: Past Simple and Continuous

Reading text

	41 1.1 . 4	1	
Grammar Spot	thoroughly to recogniz	hour hour	
	the difficult items	hour	10
Homework	4	hour hour	
	A4- Q & A is approac	hour	11
Quiz	A5- The students mus	hour hour	12
Quiz	fully practice English	hour	
Vocabulary	Every Day.	hour hour	13
Vocabulary	The students should be	noui	14
Me /are/is /me How Are You?	able to read and speak		15
Your world	content of the highway		16
he/she/it. his/her	freely in class.		17
All about you			18
Reading text:			
Family & Friends			
Homework			19
Present Simple / we/you/the y			20
Monthly exam Questions &			21
Negatives			22
My favorites Where I live			23
where I live			
Tense Past			24
Was/were			25
			26
I can do that			27
Can / cannot			28
			29
Homework			
			30
Review			
Monthly Exam			
Please and Thank			
you Some & any			
Here and now			
Present continuous			
r resent continuous	l l		

	It is to Quiz Prese prese	ework ense to go nt simple and nt continuous e Plans			
	Revis	sion			
	29 Revie 30	èW			
	Monthly exam				
11. Course assessment 12.					
Distribution as follows: 25 monthly and daily esecond semester. 50 Obligatory for final exams 13. Learning and teaching resources		rst semester. 25 r	monthly and daily exam	grades f	For the
-New HeadwayBeginners-student book		Required textbooks (references, if any)			
(Student book)					
-New Headway Beginners- student book (workbook)					
		Main reference			
		Recommended (scientific journ	supporting books and re	eference	s
https://uomustansiriyah.edu.iq/			rences, Internet sites		

19. Program structure										
comments *	percentages	Study unit	Number of courses	Program structure						
Basic course		45 units/15 per semester	90/30 weeks	Course requirements						
			Yes	College requirements						
			Yes	Department requirements						
			nothing	summer training						
				Another r						

^{*} Note-taking may include whether the course is obligatory or elective.

20. Program description									
Credit hours		Title of the course or	Course or course	Year/Level					
		course	code						
practical the		Description of		2023-2024 /the second					
	theoretic	resources and their							
	al	availability							

21. Expected learning outcomes of the program							
Knowledge							
	Study the rules of descriptive indexing and the history of the emergence of these rules, in						
	addition to the practical application of how to make an electronic index card for bodies,						
	periodicals, and traditional maps only. RDA and discusses the types of printed materials, such						
	as indexing maps, periodicals, manuscripts, audio recordings, etc., and the rules of RDA and						
	its applications.						
Skills							
	1- Explain the scientific material through the theoretical lessons and their practical application.						
	2-Conduct applied tests in scientific laboratories						
Value							
	Developing the students' abilities to be aware of recent developments in the field of automated indexing RDA						

22. Teaching and learning strategies

-Explain the scientific material through practical and theoretical lessons and their application
23. Assessment methods

Weekly, monthly, daily exams, and the end-of-the-year exam.

24. education institution Faculty members						
Preparing the teaching staff Special requirements/sl (if any)			nts/skills	Specialization		Scientific rank
lecturer	Permanent			private	general	
	Permanent			Professional skills	Information and libraries	Teaching er

Professional development Orienting new faculty members Professional development for faculty members 25. Acceptance standard 26. The most important sources of information about the program

27. Program development plan

Study recent developments in the field of modern indexing according to international standards RDA

Pr	Program skills chart														
Learning outcomes required from the program															
V	alue			Skills				Knov	vledge			Essential or optional?	Course Title	Course Code	the year/the level
C 4	C3	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1				
												Basic	Description of resources and		2023-2024
													availability		
															-

Course description form

25.	Course Title:
Descri	ption of resources and their availability

26. Course Code:

27. the semester/the year: Annual

Annual

28. Date this description was prepared 22 /2/2024

29. Available attendance forms:

Attendance only

30. Number of study hours (total)/number of units (total):

90 hours annually. 3 hours weekly

31. Name of the course administrator (if more than one title is mentioned)

Dr. Tariq Taha Abood tarq.taha@uoBasrah h.edu.iq

32. Course objectives

✓ Introduce the rules of descriptive indexing for non-printed materials, such as bodies, periodicals, and manuscripts, and how to make cards according to the rules of indexing, AACR, and the international codification of bibliographic description, with a large focus on RDA rules and how to create cards for non-printed materials according to modern cataloging.

33. Teaching and learning strategies

1-Educate concept planning.

The strategy

- 2-Teaching the strategy of brainstorming.
- 3-Educate how to use note-taking procedures
- 4-Practical assignments
- 5- Practical application

Study the rules of descriptive indexing and the history of the emergence of these rules, in addition to the practical application of how to make an electronic index card for bodies, periodicals, and traditional maps only. RDA Discussing the types of printed materials, such as indexing maps, periodicals, manuscripts, audio recordings, etc., and rules RDA and its applications

34. C	ourse	structure
-------	-------	-----------

Assessment	Learning method	Title of the unit or topic	Required	hours	the
method			learning		week
			outcomes		
Monthly	Giving the				1
exams and	theoretical and	The body: its definition, and the actions issued by office			2
	practical	and semi-official bodies			3
practical	lessons and	International bodies, acts of legislative bodies, acts of			4
assignments	doing practical	courts			5
	~ .	Acts issued by: courts, embassies, and government			6
	assignments	delegations + rules used in formulating the body's title			7
	through	Publications issued by Arab and foreign countries +			8
	application in	publications of ministries + examples of traditional boo			9
	the library	Traditional periodicals: their definition, problems, spec			10
	•	fields in periodicals (publication data field, securitizati			11
		field, note-taking field)			12
		Follow-up data field, how to prepare a periodic card,			13
		examples of a traditional periodic card			14
		Map indexing: What is the main entrance to maps and			15
		information the y contains (main entry + responsibility			vacation
					16

	ranger and the second s	T T
	data + drawing scale + publication + note-taking + foll	17
	up)	18
	Arranging information for map card indexing and	19
	examples of traditional maps	20
	Forms of securitization data in maps + general rules for	21
	indexing audio-visual materials	22
	Note-taking for the field (Scale + Note-taking +	23
	Rules RDA Its concept, principles, and details	24
	Fields, crowns, rules applications RDA Note-taking	25
	regarding the rules	26
	How to make cards for bodies according to RDA	27
	Periodicals: their definition, rules, types, and divisions	28
	according to RDA	29
	Practical assignments	30
	Vocabulary for the second semester	
	(Main entry) field, address 245, and other r addresses s	
	as the secondary, parallel, and abbreviated addresses, a	
	how the y appear and are dealt with.	
	Edition field 250 (according to RDA)	
	Physical description field 300 (as per RDA)	
	Periods of publication of the periodical 310 and previo	
	periods of publication 310	
	Examples of the periodic card in its modern form RDA	
	Note, field and additional entries	
	Practical assignments	
	Cataloging cartographic materials by RDA (The main	
	entrance to the map + description data source +	
	Physical description of maps + general identification o	
	the material	
	Fixed field (globes) (type of material + physical	
	description + examples	
	Examples of maps and globes in electronic form	
	Note-taking and Cases on Maps and Globes	
	Layer field for maps + Parallel Edition field	
	TAJ 034 (Encrypted mathematical cartographic data fi	
	and its details	
	Taj 255 (Cartographic Mathematical Data Field)	
	Taj 233 (Cartographic Mathematical Data Field)	
35. Course assessment		
	uily exam grades for the first semester. 25 monthly and da	aily avam grades for the
second semester. 50 obligatory for final exa		my exam grades for the
	11115	
36. Learning and teaching resources	D	amaga if amy)
	Required textbooks (refere	ences, ir any)
1- Dr. Wasfi Arif Al-Shaloul. Modern trend	s in indexing Amman: Main references (sources)	
Jordan Library and Information Associ	-	
201dan Elotary and Information Associ	auton, 2017, 212 poru 5.	
2- Dr. Ayman Mohammed Al-Masry. Guid	e for indexing Arabic	
periodicals: according to the rules RDAAnd		
periodicais, according to the rules RDAAII	3 111um 21. Cumo. (D.11.), 20	

- Amman: Dar Safaa for Publishing and Distribution, 2021 3- in the neighborhood of Mustafa Alyan and Wasfi Aref Shaloul. Machine-readable indexing (MARC 21).	Recommended supporting books and references (scientific journals, reports)
American Library Association, Canadian Federation of -3 Library Association, and CILIP: Chartered Institute of Library and Information professionals. RDA: Resource Description and Access Toolkit, 2016 available at: https://www.rdatoolkit.org/	Electronic references, Internet sites

28. Program structure								
comments *	percentages	Study unit	Number of courses	Program structure				
Basic course		45 units/15 per semester	90/30 weeks	Course requirements				
			Yes	College requirements				
			Yes	Department requirements				
			nothing	summer training				
				Other				

^{*} Note-taking may include whether the course is obligatory or elective.

29. Program description							
Credit hours		Title of the course or	Course or course	Year/Level			
		courses code					
practical	the	Objective analysis		2023-2024 / the second			
theoretic							
	al						

30. Expected learning outcomes of the program					
Knowledge					
	Study thematic indexing by learning about subject headings, thesauri, and the process of thematic analysis of subjects				
Skills					
	1- Explain the scientific material				
through theoretical lessons and their					
	practical application.				

				1			
					2-Conduct applied	tests in scientific	
** 1					laboratories		
Value							
						dents' abilities to be	
					aware of recent developments in the field		
					of objective indexi	ng	
31. Teachir	a and learning str	otopios					
-Explain the sci	ientific material th	rough Practical	and the	eoretical lessons a	nd their application		
32. Assessr	ment methods						
Weekly, monthly	y, daily exams, and	d the end-of-the	-year e	xam.			
_							
33. education	on institution						
Faculty member	S						
Preparing the tea	aching staff	Special		Specialization		Scientific rank	
		requirements/skills					
	T	(if any)					
lecturer	Permanent			private	general		
	Permanent			Special	Information and	Teaching er	
				categories	libraries		
Professional deve							
Orienting new fac	culty members						
D C : 11	1	1					
Professional deve	lopment for facult	y members					
34. Accepta							
54. Accepta	ance standard						
35. The mo	st important sourc	es of information	on abou	it the program			
	1			1 8			
_							

36. Program development plan
Study recent developments in the field of modern indexing according to international standards RDA

Pr	Program skills chart														
Le	Learning outcomes required from the program														
Value				Skills			Knowledge				Essential or optional?	Course Title	Course Code	the year/the level	
C 4	C3	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1				
												Basic	Objective analysis		2023-2024

Course descr	ription form		
	ourse Title:		
Objective a	nalysis		
38. Co	ourse Code:		
	e semester/the year: Annual		
Annual			
40. Da	ate this description was prepared22 /2/2024		
	vailable attendance forms:		
Attendance			
	umber of study hours (total)/number of units	(total):	
90 hours an	nnually. 3 hours at Weekly		
43. Na	ame of the course administrator (if more than	n one title is mentioned)	
Dr. Abdulna	abi Shanta Faraj <u>abdalnabi.shanta@uoBasral</u>	n h.edu.iq	
44. Co	ourse objectives		
		Training the students on how to make a top	ic header by
		learning about the thematic analysis of title	s, in addition to
		learning about the thesaurus and the nature	of this
		thesaurus.	
	eaching and learning strategies		
	concept planning Effective.		The strategy
	the strategy of brainstorming.		
	note-taking procedures		
	assignments		
5- Practical	application		

1.	\sim	
46.	COURCE	structure
TU.	Course	su acture

46. Course	structure				
Assessment	Learning	Title of the unit or topic	Required learning	hours	the
method	method		outcomes		week
		Introduction to subject index			1
		and defining the subject head			2
		Alphabetical subject index			3
		Classified index			4
		Benefits of subject headings			5
		Principles for choosing topic			6
		headings			7
		Subject header formats			8
		Update in subject headings			9
		Referrals and special referral			10
		Branching from the formal ar			11
		substantive aspects			12
		Elements and foundations of			13
		topics			14
		The nature of the nouns used			15
		crossover topics			vacation
		Authors' title s			16
		Problems facing the construc			17
		of subject headings			18
		Practical assignments			19
		Vocabulary for the second			20
		semester			21
		Lists of subject headings			22
		The relationship of subject			23
		headings in scientific research			24

T T			T T		
	The importance of d vocabulary The development of of the thesaurus and definition The difference betw thesaurus and other Types of the saurus Practical assignment	the conc its een the r tools	25 26 27 28 29 30		
	Vehicles that may no separated	ot be			
	Relationships betwe	en terms			
	Organizing and disp				
	in the thesaurus Orthographic display	v Graphic			
	display				
	Additional and comp sections in the thesa				
	Cross-presentation of	of words			
	Practical assignment review	ts			
47. Course assessment	Teview				
distribution as follows: 25 monthly a		for the first semester. 25 monthly	and daily exam grades		
for the second semester. 50 obligator 48. Learning and teaching resou					
46. Learning and teaching resor	irces	Required textbooks (references,	if any)		
1- Dr. Wasfi Arif Al-Shaloul. Modern	trends in indexing.	Main references (sources)			
- Amman: Jordan Library and In					
Association, 2017, 242 para s.					
		Recommended supporting books and references			
		(scientific journals, reports)			
		Electronic references, Internet sit	tes		

37. Program structure											
comments *	percentages	Study unit	Number of courses	Program structure							
Basic course		60	60	Course requirements							
			Yes	College requirements							
			Yes	Department requirements							
			nothing	summer training							
				Other							

* Note-taking may include whether the course is obligatory or elective.

38. Program desc	ription			
Credit hours		Title of the course or	Course or course	Year/Level
		courses	code	
practical	the theoretical	Quantitative and		2023-2024 / the second
		qualitative information		
		measurements		

39. Expected learning outco	omes of the program
Knowledge	
	Informing the students about the importance of theories of Quantitative and qualitative information
Skills	
	Skill extension: Quantity and quality
Value	
	Developing the students' abilities to share qualitative and quantitative ideas

40. Teaching and learning strategies

- -Explain the scientific material through Learning about quantitative and qualitative methods.
- 2-Solve the exercises from the homework
- 3- Connecting ideas Quality And connect it B Critical opinions of the students
- 41. Assessment methods

Weekly, monthly, daily exams, and the end-of-the-year exam.

42. education institution												
Faculty member	Faculty members											
Preparing the tea	Special requireme (if any)	nts/skills	Specialization	Scientific rank								
lecturer	Permanent	-		private	general							
	Permanent			Technology Management and knowledge economy	Information and libraries	Assistant Professor Doctor						

Professional development
Orienting new faculty members
Professional development for faculty members
43. Acceptance standard
44. The most important sources of information about the program

45. Program development plan
Study Quantity and quality to measure Information according to cognitive theories of information

Program skills chart															
Lea	Learning outcomes required from the program														
Value				Skills				Knowledge				Essential or optional?	Course Title	Course Code	the year/the
C 4	C3	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1				level
												Basic	Quantitative and qualitative		2023- 2024
													measurements		

Course	e description form		
49.	Course Title: Information measurements		
	quantitative and qualitative measurements		
50.	Course Code:		
51.	the semester/the year: Annual		
Annu	al		
52.	Date this description was prepared22 /2/2	024	
53.	Available attendance forms:		
Atten	dance only		
54.	Number of study hours (total)/number of	units (total):	
60 ho	urs annually.2 hours a week		
55.	Name of the course administrator (if mor	re than one title is mentioned)	
Dr. H	ala Ghalib Al-Nahi halaalnahi0@gmail.com		
56.	Course objectives		
•		1- Providing the students with skills in quar	ntity and
•		quality	
•		2 –Knowledge of statistical laws and theori	ies
		3 – Explain how to select the sample, meas	
		questionnaire, and produce and interpret the	
57.	Teaching and learning strategies	questionnaire, and produce and interpret are	e results
	icate concept planning.		The strategy
	iching the strategy of brainstorming.		The strategy
	icate note-taking procedures		
	marriagh		

58	Course str	ucture

4-Homework

Assessment	Learning method	Title of the unit or topic	Required learning	hours	the
method	Learning method	Title of the unit of topic	outcomes	liours	week
For	Explain the	Definition, areas of use, and		2 hours	1
weekly	scientific	aspects	1-Instruct	2hour	2
weekiy	material	: Creation and definition		2 hours	3
,	through the	And the types		2 hours	4
monthl	Explanation of	For statistical measurements		2 hours	5
	-	: Creation and definition		2 hours	6
у,	qualitative	And the types		2 hours	7
daily,	materials	Empirical laws		2 hours	8
•	Giving	And measurement coefficient		2 hours	9
written	problems and	the information		2 hours	10
exams,	solving the m	Empirical laws		2 hours	11
and the	for	And measurement coefficient		2 hours	12
and the	quantitative	the information		2 hours	13
end-of-	-	Community measurements		2 hours	14
year	materials and	the information		2 hours	15
yeur	how to link	Community measurements			vacation
exam.	quantitative	the information		2 hours	16
	materials and			2 hours	17
	explain the m	Capital measurements		2 hours	18
	qualitatively	Cognitive: section		2 hours	19
	quantatively	Libraries as a model		2 hours	19
		Capital measurements		2 hours	20
		Cognitive:		2 hours	21
		The library sector is a model		2 hours	22

	.	,				
		Efficiency measurements			2 hours	23
		Performance of recovery			2 hours	24
		systems			2 hours	25
		Measurements			2 hours	26
		e and its applications in librar			27	
		Electronic measurements			2 hours	28
		Practical assignments			2 hours	29
		Electronic assignments			2 hours	30
		Practical assignments				
59. Cour	se assessment					
distribution as	follows: 25 monthly a	and daily exam grades for the fi	irst sei	mester. 25 monthly	and daily exa	m grades
	semester. 50 obligator			j	2	
60. Learn	ning and teaching resor	irces				
		ned Jalal Ghandour, and Hani	R	Required textbooks (references, if	any)
Mohieddin At	tia (2010) Measuremen	nts of information and knowled		•		
between theor	y and practice. Cairo: 1	Egyptian Lebanese House				
Inaam Ali Tav	vfiq Al-Shahrabli (201	0) Methods of measuring the v	alu N	Main references (sou	rces)	
	tudies and applications			`	,	
		oundations of World Wide Web	R	Recommended supporting books and		
	. Cairo: Dar Al-Gawha			references (scientific journals, reports)		
httm://	a a a la a a m / 10 + 0	ot : 0- a - 0- a - 0 - a 1	0. 17	710 atmonia f	Intomatait	
		ct=j&q=&esrc=s&source=web		Electronic references	s, internet site	S
-		<u>EwjOkdz9ncKEAxXOcfEDHV</u>				
<u>BEAqUQFnol</u>	ECBMQAQ&url=http:	s%3A%2F%2Fsearch.mandum	<u>ıa</u>			
h.com%2FRed	cord%2F759048&usg=	<u>=AO</u>				
vVaw0VHnoU	Jy8VhTGmodxGsPw2	<u>Kw&opi= 89978449</u>				
· ·	•	ct=j&q=&esrc=s&source=web	&			
		EwjOkdz9ncKEAxXOcfEDHV				
		%3A%2F%2Falexlisdept.blogsp				
_	-		2			
	14%2F03%2F web- m		.			
'	ml&usg=AOvVaw0x0	QkE2AVBxs9e6G8Ik2rAo&op	<u>)1</u>			
<u>=89978449</u>						
l						

10. Program structure									
comments *	percentages	Study unit	Number of courses	Program structure					
Basic course		60		Course requirements					
			Yes	College requirements					
			Yes	Department requirements					

	nothing	summer training
		Other

^{*} Note-taking may include whether the course is obligatory or elective.

11. Program description								
Credit hours		Title of the course	Course or course	Year/Level				
			code					
2	the theoretic al	Concepts in data and information science		2023-2024 / For a second semester				
				M.				

12. Expected learning outcomes of the program	
Knowledge	
	Informing the students about the
	importance of Vocabulary and
	concepts of information
	technology
Skills	
	Extension of the students' perceptions of library concepts in light of the great
	development in information technology
Value	
	Developing the students' abilities to keep
	pace with the tremendous development in library information
	Developing the spirit of library
	research among the students in
	light of the Internet service

13. Teaching and learning strategies

- -Explain the scientific material through reading Classroom concepts.
- 2-Linking library concepts to practical application through electronic search for concepts Which was presented during the lectures

14. Assessment methods

Monthly and daily exams and the end-of-the-year exam.

15. education institution										
Faculty member	Faculty members									
Preparing the tea	aching staff	Special requirements/skills (if any)		Specialization		Scientific rank				
lecturer	Permanent			private	general					
	Permanent			Translatio n studies	Translat ion studies	Teaching er				

Professional development
Orienting new faculty members
Professional development for faculty members
16. Acceptance standard
17. The most important sources of information about the program

Study the importance of library concepts in obtaining research sources so that the student can deal with the electronic

Program development plan

library

Prog	gram skil	ls chart													
Lear	rning out	comes re	quired from	the prog	gram										
Valu	ıe			Skills	Knowledge		Essential or optional?	Course Title	Course Code	the year/the level					
C4	C3	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1				
												assistant	Concepts in data science		2023-2024
													and norance		
															_
					у										
															_

Course descript									
14. Course Title	Course Title: Concepts in data science and libraries								
Concepts in data scie	nce and libraries								
15. Course Code	e:								
16. the semester	/the year: Annual								
Annual									
17. Date this dea	scription was prepa	red: 02/14/2024							
18. Available at	tendance forms:								
Attendance only									
19. Number of s	tudy hours (total)/r	number of units (total):							
60hour annually. Hou	ırs a week								
		or (if more than one titl)					
Dr. Haitham Mahdi M	Aaatouq Email Hai	tham.maatoq@uBasral	h h.edu.iq						
21. Course obje	ctives	ı							
•			1- Enhance the students 'understanding of						
•			classroom terminology						
•			2 –Skill extension: the students find electronic						
			library resources						
			3-Most important clarification Important processes						
			for obtaining electronic resources.						
			for obtaining electronic resources.						
22. Teaching an	d learning strategie	ne.							
1-Educate collaborati			The strategy						
2-Teaching the strate			The strategy						
3-Educate note-taking		ş.							
5-Educate Hote-taking	g procedures								
23. Course struc	eture		<u> </u>						
Assessment	Learning	Title of the unit or to	pic	Required learning	hours	the			
method	method		r	outcomes	-10010	week			

Assessment	Learning	Title of the unit or topic	Required learning	hours	the
method	method		outcomes		week
For monthly	Elaborate	1Library Terminology		2hour	1
and written	material	Electronic books2	1-	2hour	2
	through	Library Terminology3	InstructLib	2hour	3
exams and the	reading	Reference collection4	rary	2hour	4
end-of-year	Classroom	Reference collection5	concepts in	2hour	5
exam.	concepts E.	Review6 . Homework7	the English	2hour 2hour	6
	2-Research	8 Information	language	2hour	8
	conducted	Provider 8(1)	2-	2hour	9
	by the	9 Information	Informing	2hour	10
	student on	Provider 9 (2)	the	2hour	11
	the Internet	10Database	students	2hour	12
	to apply		about the importance	2hour	13
	these	Terminology		2hour	14
		Concepts -1- Database	ofElectro	3hour	15
	concepts		nic search	2hour	vacation 16
	3Summariz	terminology concepts -2-		2hour	17
	es the most	concepts -2-	for sources	211001	1 /

	1177	.1 1	21	10
important	.11Homework	through	2hour	18
ideas	12. Monthly exam	reading in	2hour	19
presented	113. Information	the English	2hour	19
during the	system (1)	language	2hour	20
lectures	14Information	3 Teaching	2hour	21
icctures	system (2)	the	2hour	22
			2hour	23
	15 Encyclopedia	students	2hour	24
	(1)	how to	2hour	25
		write and	2hour	26
		speak the	2hour	27
	16 16Encyclopedia	English	2hour	28
	(2)	language	2hour	29
	17	ianguage	2hour	30
	Dictionaries (1)			
	18			
	Dictionaries (2)			
	10			
	19			
	Manual (1)			
	20			
	Daily exam			
	21			
	Manual (2)			
	22			
	Internet concepts			
	23			
	24			
	binary system			
	25			
	Review			
	26			
	Monthly exam			
	27			
	Types of			
	information system			
	28			
	Problems of			
	information system			
	29			
	abstract			
	30			
	Bibliography			
	Dionography	<u> </u>		

24. Course assessment

25.

distribution as follows: 25 monthly and daily exam grades for the first semester. 25 monthly and daily exam grades for the second semester. 50 obligatory for final exams

26. Learning and teaching resources	
	Required textbooks (references, if any)
	Main references (sources)
Research gate	Recommended supporting books and references
DOI:	(scientific journals, reports)
10.2307/20865376	
Research gate	Electronic references, Internet sites
DOI:	
10.2307/20865376	

46. Program structure								
comments *	percentages	Study unit	Number of courses	Program structure				
Basic course		60 units/15 per semester	120/30 weeks	Course requirements				
			Yes	College requirements				
			Yes	Department requirements				
			nothing	summer training				
				Other				

^{*} Note-taking may include whether the course is obligatory or elective.

47. Program description						
Credit hours		Title of the course	Course or course	Year/Level		
			code			
practical	Practical	Practical application		2023-2024 / The Third		

48. Expected learning outcomes of the program	m
Knowledge	
	Study indexing rules of the
	practical application of how to
	make an electronic index card for
	bodies, periodicals, and traditional
	maps only. RDA and discusses
	the types of printed materials,
	such as indexing maps,
	periodicals, manuscripts, audio
	recordings, etc., and the rules of
	RDA and its applications.
Skills	
	1- Explain the scientific material
	through theoretical lessons and their
	practical application.
	2-Conduct applied tests in scientific
	laboratories
Value	

			dents' abilities to be velopments in the field ting RDA		
49. Teachin	ng and learning stra	ategies			
E also di con	·				
	ment methods	rough practical and the	eorencai iessons a	and their application	
<i>J</i> 0. <i>H</i> 35c331	ment methods				
Weekly, monthly	y, daily exams, and	d the end-of-the-year e	xam.		
51. education Faculty member	on institution				
Preparing the tea		Special requirements/skills (if any)	Specialization		Scientific rank
lecturer	Permanent	•	private	general	
	Permanent		Professional skills	Information and libraries	Teaching er
Professional deve	Jonmont				
Orienting new fac					
Professional deve	elopment for facult	y members			
52. Accepta	ance standard				
53. The mo	ost important sourc	es of information abou	it the program		
	development plan	ld of modern indexing	aggording to inte	mational standards T	DD 4
Study recent devel	opments in the fiel	id of modern indexing	according to inter	manonai standards f	XDA

Pı	Program skills chart														
L	Learning outcomes required from the program														
V	Value		Skills				Knov			Essential or optional?	Course Title	Course Code	the year/the level		
C 4	C3	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1				
												Basic	Practical application		2023-2024

subject to assessment

Course	Course description form					
61.	Course Title:					
Practic	al application					
62.	Course Code:					

63. the semester/the year: Annual

Annual

64. Date this description was prepared22 /2/2024

65. Available attendance forms:

Attendance only

Number of study hours (total)/number of units (total):

120 hours annually. 4 hours weekly

Name of the course administrator (if more than one title is mentioned) 67.

Dr. Tariq Taha Abood tarq.taha@uoBasrah h.edu.iq

Course objectives

Introduce the rules of descriptive indexing for non-printed materials, such as bodies, periodicals, and manuscripts, and how to make cards according to the rules of indexing. AACR and the international codification of bibliographic description, with a large focus on RDA rules and how to create cards for non-printed materials according to modern cataloging.

Teaching and learning strategies

1-Educate concept planning.

2-Teaching the strategy of brainstorming.

- 3-Educate note-taking procedures
- 4-Practical assignments
- 5- Practical application

Study the rules of descriptive indexing and the history of the emergence of these rules, in addition to the practical application of how to make an electronic index card for bodies, periodicals, and traditional maps only. RDA Discussing the types of printed materials, such as indexing maps, periodicals, manuscripts, audio recordings, etc., and rules RDA and its applications

The strategy

70. Course s	70. Course structure									
Assessment	Learning	Title of the unit or topic	Required learning	hours	the					
method	method		outcomes		week					
Monthly	Giving the				1					
exams and practical assignment s	theoretical and practical lessons and doing practical assignmen ts through applicatio n in the library	Traditional periodicals: their definition, problems, special fields in periodicals (publication data field, securitization field, note- taking field) Follow-up data field, how to prepare a periodic card Examples of a traditional periodic card Practical assignments Indexing maps: How is the			1 2 3 4 5 6 7 8 9 10 11 12 13 14					
1	1	main entrance to maps and			15					

			1
	the information the y		vacation
	contains (main entrance +		16
	responsibility data +)		17
	Scale field + Post data field		18
	+ Note-taking field +		19
	Follow-up field		20
	Arranging information for		21
	map card indexing and		22
	examples of traditional		23
	maps		24
	Forms of securitization		25
	data in maps + general		26
	rules for indexing audio-		27
	visual materials		28
	Field note-taking (scale +		29
	note-taking)		30
	Examples and practical		30
	assignments		
	Fields, crowns, rules		
	applications RDA, Note-		
	taking on Grammar		
	How to make cards for		
	bodies according to RDA		
	Practical assignments		
	Periodicals: their		
	definition, rules, types, and		
	divisions according to		
	RDA		
	(Main entry) field, address		
	245, and other r addresses		
	such as the secondary,		
	parallel, and abbreviated		
	addresses, and how the y		
	appear and are dealt with.		
	Vocabulary for the second		
	semester		
	Edition field 250		
	(according to RDA)		
	Physical description field		
	300 (as per RDA)		
	Periods of publication of		
	the periodical 310 and		
	previous periods of		
	publication 310		
	Examples of the periodic		
	card in its modern form		
	RDA		
	Note-taking field and		
	additional entries		
	Practical assignments		
	Cataloging cartographic		
	materials by RDA (The		
	main entrance to the map +		
	description data source +		
	Physical description of		
	maps + general		
	identification of the		
	material		
<u> </u>	1		

Maps and GI Layer field for Parallel Editi TAJ 034 (En mathematical data field and Taj 255 (Carl Mathematical review) 71. Course assessment distribution as follows: 25 monthly and daily exam	rephysical + examples f maps and extronic form and Cases on lobes for maps + ion field extrographic dits details rtographic al Data Field) a grades for the first semester. 25 monthly and daily exam grades
for the second semester. 50 obligatory for final ex 72. Learning and teaching resources	xams
72. Learning and teaching resources	Required textbooks (references, if any)
1- Dr. Wasfi Arif Al-Shaloul. Modern trends in inde	exing. Main references (sources)
- Amman: Jordan Library and Information	
Association, 2017, 242 para s.	
2- Dr. Ayman Mohammed Al-Masry. Guide for inc Arabic periodicals: according to the rules RDAAnd - Cairo: (D.N.), 2015	
Cano. (D.11.), 2013	Recommended supporting books and references
	(scientific journals, reports)
- Amman: Dar Safaa for Publishing and Distribution	
2021 3- in the neighborhood of Mustafa Alyan and Wasfi Aref Shaloul. Machine-readable indexing	d
(MARC 21).	
American Library Association, Canadian Federatio	on of - Electronic references, Internet sites
3 Library Association, and CILIP: Chartered Institute	e of
Library	
and Information professionals. RDA: Resource Description	
and Access Toolkit, 2016 available at:	
https://www.rdatoolkit.org/	

1. Program structure							
comments *	percentages	Study unit	Number of courses	Program structure			
Basic course		30 weekly	60 annuals	Course requirements			

	Yes	College requirements
	Yes	Department requirements
	105	Department requirements
	nothing	summer training
		Other

^{*} Note-taking may include whether the course is obligatory or elective.

2. Program description							
Credit hours		Title of the course	Course or course code	Year/Level			
practical	theoretical	Publishing industry		2023-2024 / The Third			

3. Expected learning outcomes of the program	
Knowledge	
	Introduce the students to the
	importance of the publishing
	industry in our Arab world
Skills	<u> </u>
	Developing the student's skills in the publishing industry, how to prepare research, and the steps for publishing it by publishers, whether using traditional or electronic information sources such as books and periodicals.
Value	
	Developing the students' abilities to share the ideas they have learned

4. Teaching and learning strategies

- -A detailed explanation of the scientific material for the publishing industry through the lectures given to the m
- -Write practical assignments to review their understanding of the given material

5. Assessment methods

- -Weekly practical assignments
- -Daily discussions during the lecture
- -Weekly and quarterly exams.

6. educati	6. education institution							
Faculty member	rs ·							
Preparing the teaching staff		Special requirements/skills (if any)		Specialization		Scientific rank		
lecturer	Permanent			private	general			
	Permanent			Intellectu al product	Informa tion and libraries	Mr.		

Professional development
Orienting new faculty members
Professional development for faculty members

7. Acceptance standard

8. The most important sources of information about the program

- Electronic publishing. Rabhi Mustafa Alyan, Iman Al-Samarrai. - Amman: Dar Safaa for Publishing and Distribution, 2010.

- Building and developing library collections in the digital environment. Issam Mansour, Yaqoub Mulla Youssef. Kuwait, Afaq- Publishing and Distribution, 2011, 530 para s
- -Electronic publishing and information protection. Ahmed Nafi' Al-Madadha. Amman: Safaa Publishing House, 2011, 207 para s.- A blog for the students majoring in information technology, the publishing industry, 2016/2017 Available at the link http://etudticons2.blogspot.com

9. Program development plan

The students acquire skills and develop the publishing industry in our contemporary Arab world by doing practical assignments

Pr	Program skills chart														
Le	earning o	outcomes	required fr	om the pr	ogram										
V	alue			Skills				Knov	vledge			Essential or optional?	Course Title	Course Code	the year/the level
C 4	C3	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1				
												Basic	Publishing industry		2023-2024

• subject to assessment

Course description form

Course deseri	puon torm				
1. Course Title:					
Publishing industry					
2. Course Code:					
	ne year: Annual				
Annual		10/07/00			
4. Date this descr	ription was prepar	ed2/25/20	724		
5 A : 1 - 1 + + + + + + + + + + + + + + + + - + - + - + + - + + - + + + + + + + + + + + + +					
5. Available atter Attendance only	idance forms:				
	dy hours (total)/nu	ımbar of i	units (total)		
60 hours annually.2 hou		illioci oi t	amts (total).		
00 nours annuany.2 not	iis a week				
7. Name of the co	ourse administrate	or (if more	than one title is mentioned)		
Dr. Ikhlas Abdul Amir			· · · · · · · · · · · · · · · · · · ·		
8. Course objecti	ves				
•			1- Providing the students with skills in the publishin	g	
•			industry		
•			2- Developing the students' knowledge of electronic	books	
			and periodicals		
			3- The students know how to disseminate research is	n the	
			labor market		
9. Teaching and l	earning strategies				
1- The Publishing in			The strategy		
	e Arab publisher a	and how to	publish the research for		
researchers					
10. Course structur					
10. Course structure Assessment method	Learning		Required learning outcomes	hours	the
Assessment method	method		Required learning outcomes	Hours	week
-Weekly and	1-The publishin	<u>Γ</u>		2 hours	1
•	_	_	-Providing the students with skills in the	2 Hours	2
quarterly exams.	industry in our A	Arab	publishing industry in our Arab world		3
-Weekly	Weekly world				4
practical	ical 2-The publisher and his - Teaching the students how to publish				5
research and make it available in the labor					6
assignments influence in the influence in the market					7
	publishing indus	strv			8
publishing industry - Introduce the students to building and developing the digital collection					9
	3-The publisher	s steps	developing the digital collection		10
	in the publishing	3			11 12
	process		- Doing practical assignments to develop and		13
	1.00000		teaching the students		14

teaching the students

15 vacation

4 771 1 1 1 1	1.6	_
4-The historical	16 17	
development of the	18	
book	19 19	
5- Types of books	20	
6-The future of the book	21 22	
7-The concept of the	23	
electronic book, the	24 25	
advantage s, and	26	
characteristics of the	27 28	
electronic book	28 29	
8-The most prominent	30	
programs that help in		
reading e-books		
9-E-book assessment		
criteria		
10-Essentials of the		
spread of the e-book		
11-The most prominent		
problems that the e-		
book suffers from		
12- Periodicals		
published electronically		
13-Procedures for		
producing the		
electronically published		
periodical		
14-Electronic		
publishing, types of		
problems		
15-Problems facing		
traditional and		
electronic publishing		
16-The difference		
between traditional		
publishing and		
electronic publishing		
17-Digital printing,		
advantage s of digital		
printing		
Pilling		

18-Problems facing the	
Arab publishing	
industry	
19-Basics for selecting	
electronically published	
periodicals	
20- Sources and	
selection tools for	
periodicals published	
electronically	
21-Problems facing	
libraries in dealing with	
periodicals published	
electronically	
22- Definition of	
building and developing	
the digital collection	
23- Characteristics of	
the process of building	
and developing the	
digital collection	
24-Assessing the	
information needs of the	
library community	
25- Defining the policy	
of building and	
developing the	
classroom collection in	
the digital environment	
26-The goal of the	
policy of building and	
developing the digital	
group	
27-Features and	
characteristics of digital	
collection policy and	
development	
28- Contents of the	
policy, construction, and	

	development of digital collections 29-Formation and					
	formulation of a policy					
	and development of					
	digital collections					
	30-Digital collections					
	policy and development					
	model					
11. Course assessn				1		
Discussion and supervis						
	eaching resources	A1 C	Description of the state of the	`		
	. Rabhi Mustafa Alyan, Ima Publishing and Distribution		Required textbooks (references, if any)			
- Building and developi	ng library collections in the	digital	Main references (sources)			
	nsour, Yaqoub Mulla Youss					
Atar- Publishing and Di	istribution, 2011, 530 para s	3				
Nothing			Recommended supporting books and references (scientific journals, reports)			
-Electronic publishing and information protection. Ahmed Nafi' Al-Magadha Amman: Safaa Publishing House, 2011, 207 para s A blog for the students majoring in information technology, the publishing industry, 2016/2017 Available at the link http://etudticons2.blogspot.com			Electronic references, Internet sites			

55. Program structure								
comments *	percentages	Study unit	Number of courses	Program structure				
Basic course		60	60	Course requirements				
			Yes	College requirements				
			Yes	Department requirements				
			nothing	summer training				
				Other				

^{*} Note-taking may include whether the course is obligatory or elective.

56.	Program description				
Credit hours		Title of the course	Course or course code	Year/Level	
	theoretical	Classroom texts		2023-2024Third	

57. Expected learning outco	mes of the program	
Knowledge	mes of the program	
		Informing the students about the
		importance of Library texts in
		English in libraries, libraries, and
		information centers
Skills		
		Skill extension Quantitative and
		qualitative the students
Value		
		Developing the students' abilities to sha
		library texts
58. Teaching and learning st	rategies	
-Explain the scientific material t	hrough learning about li	brary terminology in English
2-Assignments and daily preparat		orary terminology in English
2-Assignments and daily preparat	.1011	
50 Assassment matheds		
59. Assessment methods		
	nd the end-of-the-vear e	xam.
59. Assessment methods Weekly, monthly, daily exams, ar	nd the end-of-the-year ex	am.
Weekly, monthly, daily exams, ar	nd the end-of-the-year e	sam.
Weekly, monthly, daily exams, ar 60. education institution	nd the end-of-the-year e	sam.
Weekly, monthly, daily exams, ar	nd the end-of-the-year end the Special	Specialization Scientific rank

60. education	on institution				
Faculty members	S				
Preparing the teaching staff Special requirements/skills (if any)		Specialization		Scientific rank	
lecturer	Permanent		private	general	
	Permanent		Classroom group development	Information and libraries	assistant teaching er

Professional development
Orienting new faculty members
Professional development for faculty members
61. Acceptance standard
62. The most important sources of information about the program
LIBRARY AND INFORMATION SCIENCE FUNDAMENTALS

63.	Program development plan		

Progr	am skills	s chart																								
Learn	ning outc	omes req	uired from	the progr	am																					
Value	e			Skills				Knov	Knowledge F		Cnowledge		Knowledge		Knowledge		Knowledge		Cnowledge		nowledge		Essential or optional?	Course Title	Course Code	the year/the level
C4	C3	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1															
												Basic	Information institutions		2023-2024											
															-											

subject to assessment

73. Course Title: Classroom texts The study of special texts in libraries in English 74. Course Code: 75. the semester/the year: Annual Annual 76. Date this description was prepared25/2/2024 77. Available attendance forms: Attendance only 78. Number of study hours (total)/number of units (total): 60 hours annually.2 hours per a week 79. Name of the course administrator (if more than one title is mentioned) Dr. Shaker Taher Bashatshakir 1966shakir@gmail.com 80. Course objectives 1. Student acquisition of Learning skills on text terminology 81. Teaching and learning strategies 1. Educate concept planning. 2. Comprehension 3. Educate note-taking procedures 4. Homework 82. Course structure Assessment method Title of the unit or topic Required learning united learning united learning outcomes Proveekly, Monthly, daily, written exams, and the end-of- year exam. Sof THE LIBRARY 1. Instruct 2 hours 2 hours 4 hours 2 hours 5 2 hours 6 2 hours 7 2 hours 8 2 hours 7 2 hours 8 2 hours 9 2 hours 10 2 hours 11 2 hours 12 hours 13 2 hours 14 2 hours 14 2 hours 15 2 hours 16 2 hours 17 2 hours 18 2 hours 19 2 hours 10 2 hours 11 2 hours 11 2 hours 12 2 hours 13 2 hours 14 2 hours 15 2 hours 16 2 hours 17 2 hours 18 2 hours 19 2 hours 10 2 hours 11 2 hours 11 2 hours 12 2 hours 13 2 hours 14 2 hours 15 2 hours 16 2 hours 17 2 hours 18 2 hours 19 2 hours 10 2 hours 11 2 hours 11 2 hours 12 2 hours 11 2 hours 12 2 hours 13 2 hours 14 2 hours 15 2 hours 16 2 hours 17 2 hours 18 2 hours 19 2 hours 10 2 hours 11 2 hours 11 2 hours 12 2 hours 13 2 hours 14 2 hours 15 2 hours 16 2 hours 17 2 hours 18 2 hours 19 2	Course description	form				
75. the semester/the year: Annual Annual 76. Date this description was prepared25/2/2024 77. Available attendance forms: Attendance only 78. Number of study hours (total)/number of units (total): 60 hours annually.2 hours per a week 79. Name of the course administrator (if more than one title is mentioned) Dr. Shaker Taher Bashatshakir1966shakir@gmail.com 80. Course objectives 1 - Student acquisition of Learning skills on text terminology 81. Teaching and learning strategies 1 - Houcate concept planning. 2 - Hours a strategy 2 - Comprehension 3 - Educate note-taking procedures 4 - Homework 82. Course structure 82. Course structure 83. Sof THE LIBRARY 1 - Jhours 1 - Jhours 1 - Jhours 2 - Jhours 3 - Jhours 4 - Jhours 5 - Jhours 5 - Jhours 5 - Jhours 5 - Jhours 6 - Jhours 7 - Jhours 7 - Jhours 7 - Jhours 1 - Jhours						
75. the semester/the year: Annual Annual 76. Date this description was prepared 25/2/2024 77. Available attendance forms: Attendance only 78. Number of study hours (total)/number of units (total): 60 hours annually 2 hours per a week 79. Name of the course administrator (if more than one title is mentioned) 79. Name of the course administrator (if more than one title is mentioned) 79. Name of the course administrator (if more than one title is mentioned) 80. Course objectives 80. Course objectives 81. Teaching and learning strategies 81. Factuate concept planning. 22. Comprehension 3-Educate note-taking procedures 44-Homework 82. Course structure Assessment method 83. Sof THE LIBRARY 1- Instruct 1 Dhours 1 Dhours 2 hours 4 2 hours 5 2 hours 5 2 hours 7 2 hours 7 2 hours 1 2 hours						
Annual 76. Date this description was prepared25/2/2024 77. Available attendance forms: Attendance only 78. Number of study hours (total)/number of units (total): 60 hours annually. 2 hours per a week 79. Name of the course administrator (if more than one title is mentioned) Dr. Shaker Taher Bashatshakirl966shakir@gmail.com 80. Course objectives • • •	74. Course C	ode:				
Annual 76. Date this description was prepared25/2/2024 77. Available attendance forms: Attendance only 78. Number of study hours (total)/number of units (total): 60 hours annually. 2 hours per a week 79. Name of the course administrator (if more than one title is mentioned) Dr. Shaker Taher Bashatshakirl966shakir@gmail.com 80. Course objectives • • •	1					
76. Date this description was prepared25/2/2024 77. Available attendance forms: Attendance only 78. Number of study hours (total)/number of units (total): 60 hours annually.2 hours per a week 79. Name of the course administrator (if more than one title is mentioned) Dr. Shaker Taher Bashatshakir 1966shakir@gmail.com 80. Course objectives 81. Teaching and learning strategies 1-Educate concept planning. 2-Comprehension 3-Educate note-taking procedures 4-Homework 82. Course structure Assessment method For weekly, monthly, daily, written exams, and the end-of-year exam. 8 S OF THE LIBRARY 8 Required learning outcomes 8 Course structure 1 Instruct 1 Lours 1 Lours 1 Lours 2 Lours 2 Lours 4 Lours 6 Lours 1 Lours		ster/the year: Annual				
77. Available attendance forms: Attendance only 78. Number of study hours (total)/number of units (total): 60 hours annually.2 hours per a week 79. Name of the course administrator (if more than one title is mentioned) Dr. Shaker Taher Bashatshakir 1966shakir@gmail.com 80. Course objectives 1 - Student acquisition of Learning skills on text terminology 81. Teaching and learning strategies 1 - Educate concept planning. 2 - Comprehension 3 - Educate note-taking procedures 4 - Homework 82. Course structure Assessment method For weekly, monthly, daily, written exams, and the end-of- year exam. 8 - SOF THE LIBRARY 1 - Instruct 2 hours 2 hours 4 hours 5 - Lours 6 - Lours 7 - Lours 8 - Lours 8 - Lours 9 - Lours 1 - Lours 2 - Lours 2 - Lours 3 - Lours 4 - Lours 5 - Lours 4 - Lours 5 - Lours 5 - Lours 6 - Lours 1 - Lours 2		105/0/2024				
Attendance only 78. Number of study hours (total)/number of units (total): 60 hours annually.2 hours per a week 79. Name of the course administrator (if more than one title is mentioned) 79. Shaker Taher Bashatshakir 1966shakir@gmail.com 80. Course objectives 80	76. Date this	description was prepared 25/2/2024				
Attendance only 78. Number of study hours (total)/number of units (total): 60 hours annually.2 hours per a week 79. Name of the course administrator (if more than one title is mentioned) 79. Shaker Taher Bashatshakir 1966shakir@gmail.com 80. Course objectives 80	77 Available	attendance forms:				
Number of study hours (total)/number of units (total):		attendance forms.				
79. Name of the course administrator (if more than one title is mentioned) 79. Name of the course administrator (if more than one title is mentioned) 80. Course objectives 1 - Student acquisition of Learning skills on text terminology 81. Teaching and learning strategies 1 - Educate concept planning. 2 - Comprehension 3 - Educate note-taking procedures 4 - Homework 82. Course structure Assessment method Title of the unit or topic Required learning outcomes 85. OF THE LIBRARY Instruct SOF TH		of study hours (total)/number of units	(total):			
Dr. Shaker Taher Bashatshakir 1966shakir @gmail.com						
Dr. Shaker Taher Bashatshakir 1966shakir @gmail.com		-				
80. Course objectives I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning skills on text terminology I - Student acquisition of Learning acquisition I - Student acquisition of Learning acquisition I - Student acquisition I - Studen		,	an one title is mention	oned)		
1- Student acquisition of Learning skills on text terminology	Dr. Shaker Taher	Bashatshakir1966shakir@gmail.com				
## 1. Teaching and learning strategies 1-Educate concept planning. 2-Comprehension 3-Educate note-taking procedures 4-Homework ### 2. Course structure Assessment method		bjectives	1 0 1	. CT . 1	*11	
Sof the Library Sof the end-of-year exam. Sof the en	•		•	tion of Learning sl	Kills on text	
1-Educate concept planning. 2-Comprehension 3-Educate note-taking procedures 4-Homework 82. Course structure Assessment method Title of the unit or topic method For weekly, monthly, daily, written exams, and the end-of- year exam. ERY I AND REALITY Title of the unit or topic Required learning outcomes Required learning outcomes 1- 1- 2 hours 1- 2 hours 2 hours 2 hours 4 2 hours 5 2 hours 6 2 hours 9 hours 10 2 hours 11 2 hours 12 2 hours 13 2 hours 14 2 hours 15 vacation 2 hours 16 2 hours 17 2 hours 18 2 hours 19 2 hours 19 2 hours 20 2 hours 21 2 hours 22 2 hours 21 2 hours 22 2 hours 23 2 hours 24 2 hours 25 26 27 28 28 29 20 20 20 20 20 20 20 20 20 20 20 20 20	_		terminology			
2-Comprehension 3-Educate note-taking procedures 4-Homework 82. Course structure Assessment method Title of the unit or topic Required learning outcomes Pour lear						
3-Educate note-taking procedures 4-Homework 82. Course structure Assessment method Title of the unit or topic learning outcomes For weekly, monthly, daily, written exams, and the end-of-year exam. Part Pa		planning.			The	strategy
### Sof the Library 1-						
Sof the Library Sof the end-of-year exam.	3-Educate note-tal	king procedures				
Assessment method Title of the unit or topic method Required learning outcomes hours the week week	4-Homework					
Assessment method Title of the unit or topic method Required learning outcomes hours the week week	82 Course st	ructure				
Bearning outcomes Calculate Calculat				Required	hours	the
For weekly, monthly, daily, written exams, and the end-of-year exam. ERY	method	Title of the unit of topic			nours	
S OF THE LIBRARY 1-						
monthly, daily, written exams, and the end-of- year exam. ERY HAND REALITY Instruct 2hours 3 2 hours 4 2 hours 5 2 hours 7 2 hours 8 2 hours 10 2 hours 12 2 hours 13 2 hours 13 2 hours 14 2 hours 15 vacation 2 hours 16 2 hours 17 2 hours 18 2 hours 19 2 hours 19 2 hours 20 2 hours 21 2 hours 22 2 hours 23	For		_		2 hours	1
monthly, daily, written exams, and the end-of- year exam. Instruct 2 hours 3 2 hours 5 2 hours 6 2 hours 7 2 hours 9 2 hours 10 2 hours 11 2 hours 12 2 hours 13 2 hours 14 2 hours 15 ERY IAND REALITY 2 hours 18 2 hours 19 2 hours 19 2 hours 20 2 hours 21 2 hours 22 2 hours 23	weekly.	S OF THE LIBRARY	1	1-		
daily, written exams, and the end-of- year exam. 2 hours 5 2 hours 7 2 hours 8 2 hours 9 2 hours 10 2 hours 12 2 hours 13 2 hours 14 2 hours 15 vacation 2 hours 16 2 hours 17 2 hours 18 2 hours 19 2 hours 19 2 hours 20 2 hours 21 2 hours 22 2 hours 23	-		1	Instruct		
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### State of the end-of- year exam. 2 hours 7	daily,					
ERY I AND REALITY Contact the second of the s	written					
ERY I AND REALITY 2 hours 2 hours 2 hours 10 2 hours 11 2 hours 12 2 hours 13 2 hours 14 2 hours 15 vacation 2 hours 16 2 hours 17 2 hours 19 2 hours 19 2 hours 2 hours 19 2 hours 2 hours 19 2 hours 2 hours 2 hours 17 2 hours 18 2 hours 19 2 hours 3 hours 3 hours 4 ho						
the end-of- year exam. 2 hours 10 2 hours 11 2 hours 12 2 hours 13 2 hours 14 2 hours 15 2 hours 16 2 hours 17 2 hours 18 2 hours 19 2 hours 19 2 hours 20 2 hours 21 2 hours 22 2 hours 23 3 hours 24 4 hours 25 5 hours 26 6 hours 27 7 hours 28 8 hours 29 9 hours 29 9 hours 20 9 hours 20	exams, and					
2 hours 11 2 hours 12 2 hours 13 2 hours 14 2 hours 15 vacation 17 2 hours 18 2 hours 19 2 hours 19 2 hours 20 2 hours 21 2 hours 22 2 hours 23 24 24 25 25 25 25 25 25	the end-of-					-
2 hours 12 2 hours 13 2 hours 14 2 hours 15 vacation	vear exam					
ERY I AND REALITY 2 hours 15 vacation 2 hours 16 2 hours 17 2 hours 18 2 hours 19 2 hours 2 hours 19 2 hours	year exam.					
ERY HAND REALITY 2 hours 16 2 hours 17 2 hours 18 2 hours 19 2 hours 19 2 hours						13
ERY I AND REALITY 2 hours 16 2 hours 17 2 hours 18 2 hours 19 2 hours						14
ERY I AND REALITY 2 hours 17 2 hours 18 2 hours 19 2 hours 19 2 hours 3 hours 3 hours 3 hours 3 hours 4 hour					2 hours	15
ERY I AND REALITY 2 hours 18 2 hours 19 2 hours 19 2 hours 20 2 hours 20 2 hours 21 2 hours 22 2 hours 23						vacation
ERY H AND REALITY 2 hours 19 2 hours 19 2 hours 20 2 hours 21 2 hours 21 2 hours 22 2 hours 23						-
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NSI	HIPESTABLE						2 hours	29 30
RIA	N							
۱RY	SERVICES DEL	IVERY						
RNE	ET ERA: THE MY	TH AND REA	ALITY					
	83. Course as	ssessment						
			ly and daily exam grade	es for the first s	semester. 2	5 monthly	and daily exa	m grades
		nester. 50 obligand teaching re	atory s for final exams					
_	54. Learning	and teaching it	Csources	Required te	xtbooks (re	eferences. i	f any)	
			uilding the classroom g				·· • • • • • • • • • • • • • • • • • •	
-	- Baghdad: Al-Mu	itessarifat Univ	ersity, 20009.	D	1.1		1 C	
	Articles published	on the network	X.	(scientific jo			and reference	?S
	ource=web&cd=&dz9ncKEAxXOcfl=https%3A%2F% %2F759048&usg=vVaw0VHnoUy8vhttps://www.googource=web&cd=&dz9ncKEAxXOcflhttp%3A%2F%2F	zcad=rja&uact= EDHVBEAqUe 2Fsearch.mand =AO VhTGmodxGsIe.com/url?sa=t zcad=rja&uact= EDHVBEAqUe Falexlisdept.blo trics-for-library cusg=AOvVaw	&rct=j&q=&esrc=s&s -8&ved=2ahUKEwjOk QFnoECBMQAQ&url umah.com%2FRecord PwXw&opi= 89978449 &rct=j&q=&esrc=s&s -8&ved=2ahUKEwjOk QFnoECA8QAQ&url= gspot.com%2F2014%2 (-and- 0xQkE2AVBxs9e6G81		eferences,	Internet sit	es	

10. Program str	ucture			
comments *	percentages	Study unit	Number of courses	Program structure
Basic course		60/15 weeks	120/30 weeks	Course requirements
			Yes	College requirements
			Yes	Department requirements
			nothing	summer training
				Other

^{*} Note-taking may include whether the course is obligatory or elective.

11. Program descri	otion			
Credit hours		Title of the course or	Course or course	Year/Level
		courses	code	
practical	the	Practical application		2023-2024 / Fourth
	theoretic			
	al			

12. Expected learning outcomes of the program	
Knowledge	
	Acquiring applied knowledge for
	the students in the field of
	preparing indexes, abstracts, and
	biographies
Skills	<u> </u>
	Skill extension the students in the field of training and application
Value	
	Developing the students' abilities in practical aspects in the field of application and training

13. Teaching and learning strategies

-Explain the scientific material through theoretical lessons and their practical application.

2-Conduct applied tests in scientific laboratories

14. Assessment methods

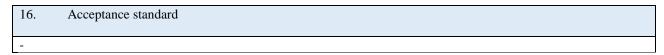
Weekly, monthly, and daily exams: theoretical and practical at the end of the year exam.

15. Educational institution

Faculty members

Preparing the	Preparing the teaching staff Special requirements/skills (if any)		Specialization		Scientific rank
lecturer	Permanent		private	general	
	Permanent		Informati on	Informa tion and	Mr.
			retrieval	libraries	

Professional development
Orienting new faculty members
-
Professional development for faculty members
-



17. The most important sources of information about the program

1-Rabhi Mustafa Alyan 0 Information Services 0 - Amman: Dar Safaa, $2010\,$

2- Jassim Muhammad Girgis, Riad bin Lalla. Basics of library and information science. Alexandria Center for Cultural Media and Libraries (Akmal), 2008

18. Program development plan

Developing the curriculum in line with modern developments in the field of training and qualification in the field of classroom work

Progr	rogram skills chart														
Learr	Learning outcomes required from the program														
Value	e			Skills				Knov	vledge			Essential or optional?		Course Code	the year/the level
C4	C3	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1				
												Basic	Practical application		2023-2024

subject to assessment

Course descriptio	on form						
13. Course							
Practical applica	ation						
14. Course	Code:						
	nester/the year: Annu	ıal					
Annual							
16. Date th	is description was pr	repared21/2	2024/2/				
17. Availal	ble attendance forms	•					
Attendance only		•					
	er of study hours (tota	al)/number	of units	s (total):			
	ly.4Hours s a week	<i>(10)</i>	01 01110	, (((((((((((((((((((((((((((((((((((((
10 Name	-f 41 d:-	:	41-				
	l Rahman Email: em			an one title is mentioned)			
20. Course	objectives						
_	Objectives			1- Providing the students wit	th chille in	the field o	f
•				_			1
•				application of practical class	100111 1001	IS	
	ng and learning strate						
	room training and q	uamicution					strategy
	structure	T'41 C	D		1		41
Assessment method	Learning method	Title of the unit or topic	Requi	red learning outcomes	ho	ours	the week
The	theoretical and	•	Conce	ept	41	nours	1
theoretical	practical		-	Abstract			2
theoretical			-	Conclusion			3
and			-	Summary			4
practical			-	The difference between			5
			the m				6
exams			Extrac	ction service			7
				T.			8
			- -	Types			9
			Extrac	cted documents			10
			Biblio	ography and bibliographic serv	rices		12
			G 1				13
			Searci	hlights and flashlights	J		1 14
			Searci	hlights and flashlights			14 15
			Searci	hlights and flashlights			14 15 vacation
			Searci	hlights and flashlights			15

						24 25 26 27 28 29 30			
23. Course as	23. Course assessment								
				for the first semester. 25 monthly	and daily exa	n grades			
for the second sem	ester. 50 obligator	y s for fina	l exams						
24. Learning	and teaching resou	ırces							
Various sources				Required textbooks (references, if any)					
				Main references (sources)					
				Recommended supporting books and references					
				(scientific journals, reports)					
			Electronic references, Internet sit	es					

19. Program structure										
comments *	percentages	Study unit	Number of courses	Program structure						
Basic course		30 weeklies	60 annuals	Course requirements						
			Yes	College requirements						
			Yes	Department requirements						
			nothing	summer training						
				Other						

^{*} Note-taking may include whether the course is obligatory or elective.

20. Program description										
Credit hours		Title of the course	Course or course	Year/Level						
			code							
practical the		Graduation research		2023-2024 / Fourth						
	theoretic									
	al									

21. Expected learning outcomes of the program								
Knowledge								
	Introduce the students to the							
	importance of research and							
	knowledge							
Skills	•							
	Writing the research							
Value								
	Developing the students' abilities to share							
	ideas							

22. Teachin	ng and learning str	ategies							
-A detailed expl	-A detailed explanation of the importance of writing the general framework for research in the field of social								
sciences									
_									
23. Assessi	nent methods								
discussions.									
24. educati	on institution								
Faculty member									
Preparing the tea		Special requirements/skills (if any)	Specializati	on	Scientific rank				
lecturer	Permanent		private	general					
	Permanent		informati	Informa					
			on	tion and					
			Science	libraries					
Professional deve	lonment								
Orienting new fac									
Orienting new rac	carry members								
Professional deve	lopment for facult	v members							
	1	,							
25. Accepta	ance standard								
26. The mo	ost important sourc	ees of information about the	e program						
Scientific resear	ch methods in the	field of social sciences and	humanities						
Sources of infor	mation in the field	of scientific research							
rogram developm	nent plan								
Comparison with	applied research								

		Program	rogram skills chart													
		Learning outcomes required from the program														
		Value			Skills				Knov	vledge			Essential or optional?	Course Title	Course Code	the year/t
4	C3	C2	C1		B4	В3	B2	B1	a4	a3	a2	a1				he level
													Basic	Graduation research		2023- 2024
																_

[•] subject to assessment

Course descri	ption form									
25. Course Title:										
research										
26. Course Code:										
27. the semester/th	27. the semester/the year: Annual									
Annual										
20. Date this descr	iption was prepare	202/21/20	2-7							
29. Available atten	danca forme:									
Attendance only	idance forms.									
	d 1 (4 - 4 - 1) /									
	dy hours (total)/nu	imber of u	mits (total):							
60 hours annually.2 hou	irs a week									
21 N C.1	1	/: C	d (4d) (4 d)							
	course administrat	or (if mor	e than one title is mentioned)							
Dr. Ali Abdel Samad										
32. Course objectiv	ves									
•			1- Providing the students with skills in the field of writing	ng						
•			scientific research							
•										
33. Teaching and l	earning strategies									
1-the strategy plan for s			erences	The	strategy					
1-the strategy plan for s	cicitific research	and its ici	ciciecs	THE	strategy					
34. Course structur										
		T:41.	Demind Insuring automorphism	1	41					
Assessment method	Learning	Title	Required learning outcomes	hours	the					
	method	of the			week					
		unit or								
		topic								
Discussions.		Graduati		2 hours	1					
	Discussio	research	9		2					
	ns and		of scientific research		3					
	lectures				4					
	icctures		- Training the students on how to prepare		5					
			· · · · · · · · · · · · · · · · · · ·		6					
			scientific research through daily discussions		7					
					8					
					9					
			- Scientific research applications		10					
					11					
			- Draft writing procedures		12					
					13					
			Corone and nanor in the process of according		14					
			- Scraps and paper in the process of recording		15					
			information from what we confiscate		vacation					
			Data collection tools and methods							
					16					
			Reference and citation reference		17					
					18					
			Organizing search pear s		19					
			Sources and footnote-taking		19					
					20					
	I				21					

		-		22	
				23	
				24	
				25	
				26	
				27	
				28	
				29	
				30	
35. Course assessment					
Discussion and supervision					
36. Learning and teaching in resource	ces				
Various sources of research references			Required textbooks (references, if any)		
			Main references (sources)		
			Recommended supporting books and references		
			(scientific journals, reports)		
			Electronic references, Internet sites		

64. Program structure										
comments *	percentages	Study unit	Number of courses	Program structure						
Basic course		90	90	Course requirements						
			Yes	College requirements						
			Yes	Department requirements						
			nothing	summer training						
				Other						

^{*} Note-taking may include whether the course is obligatory or elective.

65. Progra	5. Program description								
Credit hours		Title of the course	Course or course code	Year/Level					
practical	theoretical	Information networks		2023-2024 /Fourth					

66. Expected learning outcomes of the program							
Knowledge							
Informing the students of the importance of information networks and their types							
Skills							
	Using the Internet and its applications						
Value	Value						
	Developing the students' abilities to share ideas and experiences about information						
networks							

67. Teaching and learning strategies

- -Explain the scientific material through learning about information networks
- 2-Assignments and daily preparation
- 3-Preparing reports on networking terms and concepts and their applications

		•
68.	Assessment metho	ds

Weekly, monthly, daily exams, and the end-of-the-year exam.

69. educati	69. education institution							
Faculty member	Faculty members							
Preparing the teaching staff Special requirements/skills (if any)			Specialization		Scientific rank			
lecturer	Permanent			private	general			
	Permanent			Quality libraries	Information and libraries	Teaching er		

Professional	development

Orienting new faculty members

Professional development for faculty members

- 70. Acceptance standard
- 71. The most important sources of information about the program
- 1-Rabhi Mustafa Alyan. Principles of Management and organization of libraries and information centers
- 2- Auxiliary book: articles published on the Internet

72. Program development plan

	Program skills chart														
	Learni	ng outco	mes require	ed from th	ne prog	gram									
	Value		Skills	Skills Knowledge				Essential or optional?	Course Title	Course Code	the year/the level				
4	C3	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1				
												Basic	Information networks		2023-2024
															-
															_

subject to assessment

Course d	Course description form						
85.	85. Course Title: Information Networks						
The stu	The study of the types of networks						
86.	Course Code:						
87.	the semester/the year: Annual						
Annual							
88.	Date this description was prepared22 /2/2024						
89.	Available attendance forms:						
Attenda	nnce only						
90.	Number of study hours (total)/number of units	(total):					
90 hour	s annually.3 hours per a week						
91.	Name of the course administrator (if more the	an one title	is mentioned)				
Dr. San	nir Sabah sameralmjeed89@gmail.com						
92.	Course objectives						
•		1- Studen	t acquisition of Online learning skills				
•		2 –Know	ledge of network applications				
•							
93.	93. Teaching and learning strategies						
1-Educate concept planning. the strategy							
2-Comprehension							
	rategy practice network user skills						
4-Home							

94. Course structure

94. Course structure								
Assessment method		Title of the unit or topic	Required learning outcomes	hours	the week			
For weekly, monthly, daily, written exams, and the end-of- year exam.		The concept of information networks, basic features of networks, conditions for networking Shapes of networks, star networks, the ire concept, advantage s and disadvantage s The linear network (bus) has its advantage s and disadvantage s, the circular network has its advantage s and disadvantage s Hierarchical network, peer-to-peer network, has its advantage s and disadvantage s Types of information networks Local, urban, and wide area networks Other r types of networks are the internal network, the intranet, and the extranet Benefits of the library website, areas, and services provided by the networks Internet importance and emergence development and requirements Email concept and features Steps to create an account Gmail Internet search tools, broadcast guides, search engines Blogs, the ire concept, types, elements of a blog article	1- Instruct	3 hours	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 vacation 16 17 18 19 20 21 22 23			
				3hour	24			

	Free writing concept, advantages ar disadvantages, applications of free	writing wiki		3 hours 3 hours	25 26
	Social networking concepts, types,	uses,		3 hours	27
	Facebook model			3 hours	28
	List calling service applications, the	eir features,		3 hours	29
	and benefits				30
	Online dialogue forum applications Chat or dialogue applications				
	File transfer applications ftp				
	Information network security				
	Types of crimes across information	networks,			
	piracy, and hacking				
	Deception, concealment and impers	sonation,			
	financial and economic crimes				
	Obstruction of service over the netw	vork,			
	intellectual property rights Other r crimes				
	Viruses, the ire dangers, and types				
	How the virus enters devices, action	ns of the			
	virus, functions and steps of the vir				
	Sources that transmit the virus, prev	vention of the			
	virus	1 6. 6			
	Satellites, components of the moon satellites, uses of satellites	, benefits of			
95. Course asse	·				
	vs: 25 monthly and daily exam grades	for the first seme	ester. 25 monthly	and daily exa	n grades
	ter. 50 obligatory for final exams	101 010 11150 501110		arra darry criar	ar grades
96. Learning an	d teaching resources				
			ooks (references, i	f any)	
	an. Principles of Management and	Main references (sources)			
organization of librai	ries and Information Centers	Decommended supporting books and references			
	atherina and	Recommended supporting books and references (scientific journals, reports)			
Articles published or	the network	(scientific journ	iais, reports)		
1 //	/ 10 / 0 / 10 0	F1	T •		
	com/url?sa=t&rct=j&q=&esrc=s&s	Electronic refere	ences, Internet sit	es	
•	d=rja&uact=8&ved=2ahUKEwjOk				
	OHVBEAqUQFnoECBMQAQ&url				
	search.mandumah.com%2FRecord				
%2F759048&usg=A					
*	TGmodxGsPwXw&opi= 89978449				
	com/url?sa=t&rct=j&q=&esrc=s&s				
•	d=rja&uact=8&ved=2ahUKEwjOk				
•	HVBEAqUQFnoECA8QAQ&url=				
*	1: - d 1-1 0/ 2E20140/ 2				
	exlisdept.blogspot.com%2F2014%2				
F03%2F web- metric	2 0 1				

information.html&usg=AOvVaw0xQkE2AVBxs9e6G8I

k2rAo&opi=89978449

10. Program structure								
comments *	percentages	Study unit	Number of courses	Program structure				
Basic course		90	90	Course requirements				
			Yes	College requirements				
			Yes	Department requirements				
			nothing	summer training				
				Another r				

^{*} Note-taking may include whether the course is obligatory or elective.

11. Program description							
Credit hours		Title of the course or	Course or course	Year/Level			
		courses	code				
practical the theoretic al 3		The theoretical processing of information sources		2023-2024 /Fourth			

12. Expected learning outcomes of the program	
Knowledge	
	Teaching the college how to
	prepare an objective bibliography,
	its types, and the role of the
	national bibliography in
	preserving Iraqi intellectual
	capital and preparing indexes and
	abstracts, international standards,
	and specifications.
Skills	<u>, </u>
	Developing the students' creative skills in how to formulate extracts, indexes, and extracting descriptors to facilitate the process of retrieving traditional information and information of various types and forms.
Value	
	Developing the students' abilities to participate actively in developing their information skills through the use of databases and modern applications in the field of advanced indexing and their relationship to digital classification systems, and urging them to follow everything new in the field of knowledge and its technologies.

13. Teaching and learning strategies

-Explanation of the scientific material According to what helps the m understand and apply it through meals and field visits.

Assigning the students to write reports on the topic and correct errors

Creating a good, aware generation that is proficient in using information technologies and uses their abilities to deal with beneficiaries

14. Assessment methods

Weekly, monthly, daily exams, and the end-of-the -year exam.

15. education institution

Faculty members

racuity members								
Preparing the teaching staff		Special requirements/skills (if any)		Specialization		Scientific rank		
	Permanent			private	general			
	Permanent			Informati cs	informa tion Science	Assistant Professor Hashem Sharif Hassan		

Professional development

Orienting new faculty members

Professional development for faculty members

16. Acceptance standard

17. The most important sources of information about the program

1_ Laila Abdel Wahed Al-Farhan/ Bibliography, its development, types, and methods of preparation. _ Baghdad: Dar

Wisdom, 1993. 244 p. ...2_ Muhammad Fathi Abdel Hadi/Examination and extraction of concepts. Foundations. Applications / Cairo: Egyptian Lebanese House, 2000. 244 para s....3_ Assignments from various electronic sources

18. Program development plan

I work and lecture in university libraries and provide a computer laboratory to provide electronic education in preparing substantive bibliographies, thesaurus, indexes, and abstracts.

		Program	skills char	t											
		Learning	goutcomes	required	from tl	he progi	am								
		Value		Skills				Knov	vledge			Essential or optional?	Course Title	Course Code	the year/the level
C 4	C3	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1				
												Basic	The theoretical		2023-2024
													information sources		
															_

[•] subject to assessment

Course description form

13. Course Title:

The theoretical processing of information sources

14. Course Code:

15. the semester/the year: Annual

Annual

16. Date this description was prepared:2/22/2024

17. Available attendance forms:

Attendance only

18. Number of study hours (total)/number of units (total):

90hour annually.3 hours a week

19. Title of the course administrator (if more than one title is mentioned)

Dr. Hashem Sheriff Hassan Al-Guarini Hashim shreef69@gamil.com

20. Course objectives

.....

•

1- Student acquisition of the skill of electronic work and accessing websites 2_ Instructing the lighthouse in formulating abstracts, indexes, and extracting descriptors
3-clarification most important substantive bibliographic preparations, thesaurus, indexes, and abstracts, and their applications in libraries

21. Teaching and learning strategies

- 1-Educate collaborative concept planning.
- 2-Teaching the strategy of brainstorming.
- 3-Educate note-taking procedures

The strategy

22. Co	urse structure				
Assessme	Learning method	Title of the unit or topic	Required learning	hours	the
nt method			outcomes		week
For	Explanation of	The theoretical processing		2 hours	1
week	the scientific	of information sources	1-InstructThe	2 hours	2
	material from	Sources of information, the	students	2 hours	3
ly,	Teaching the	ire types and forms	develop the	2 hours	4
mont	students to	The relationship of	skills of	2 hours	5
hly,	prepare objective	descriptive and objective	preparing	2 hours	6
-	bibliographies,	indexing to objective	objective	2 hours	7 8
daily	• •	analysis The relationship of	bibliographies,	2 hours 2 hours	8
,	the saurus,	The relationship of classification to objective	the saurus.	2 hours	10
	indexes,	analysis	,	2 hours	11
writt	abstracts, and the	The concept of indexing and	indexes,	2 hours	12
en	ire applications	definition of the term	abstracts, and	2 hours	13
exa	2- Write a paper	definition of the term	the ire	2hour	14
Ond	a job	Restricted and natural	electronic	2 hours	15
ms,	Summarizes the	scripting language s and	applications		vacation
and	most important	how to use the m	and traditional	2 hours	16
the	ideas presented	Cataloging systems used,		2 hours	17
	during the	method of selecting subject		2 hours	18
end-	lectures	headings and		2 hours	19
of-		specifications, and		2 hours	19
	3- Linking	preparing traditional and		2 hours	20
year	famous critical	electronic indexes and the		2 hours	21
	ideas with	saurus. Definition of		2 hours	22
		abstracts, the ire types and		2 hours	23

exa	opinions Cash	importance in scient	ific		2 hours	24
m.	for the students	research, methods o	f		2 hours	25
111.		writing and preparir	ıg		2 hours	26
		abstracts, traditional	and		2 hours	27
		automated, and their	r		2 hours	28
		characteristics and f	eatures,		2 hours	29
		as well as the defini			2hour	30
		the term bibliograph	•			
		types and importance				
		preserving Iraqi inte				
		capital, and the metl	nod of			
		preparing objective				
		bibliographies.				
	Course assessment					
		ly and daily exam grades	for the first se	emester. 25 monthly	and daily exa	ım grades
	cond semester. 50 obligation					
24.	Learning and teaching re	esources	T			
			Required tex	tbooks (references,	if any)	
			Main referen	ices (sources)		
			Recommend	ed supporting books	s and reference	es
1-Ahmed	l Anwar Omar, abstract v	work, 1990, Cairo2_	(scientific jo	urnals, reports)		
Zaki Al-V	Wardi, Extraction Servic	es in Iraq, Media				
	ntation Journal, 19893. A		l			

73. Program str	ructure			
comments *	percentages	Study unit	Number of courses	Program structure
Basic course		60	60	Course requirements
			Yes	College requirements
			Yes	Department requirements
			nothing	summer training
				Other

Electronic references, Internet sites

^{*} Note-taking may include whether the course is obligatory or elective.

74. Program description	l			
Credit hours		Title of the course or	Course or course	Year/Level
		course	code	
	the	Building a classroom		2023-2024Fourth
	theoretic	library		
	al			

75. Expected learning outcomes of the program

bibliographic studies of the vessels of Arab thought,

Various research requests for preparatory assignments

from information network sites and blogs.

1975, Cairo.

Knowledge	
	Informing the students about the
	importance of Building library
	collections in libraries, libraries,
	and information centers
Skills	
	Skill extension Quantitative and
	qualitative the students
Value	
	Developing the students' abilities to share
	ideas in the process of building the library
	collection

76. Teaching and learning strategies

- -Explain the scientific material through identification of the principles adopted in building the library collection and their suitability to the interests of beneficiaries
- 2-Assignments and daily preparation
- 3-Preparing reports on modern terminology
- 77. Assessment methods

Weekly, monthly, daily exams, and the end-of-the-year exam.

78. educati	on institution					
Faculty member	'S					
Preparing the tea	aching staff	Special requireme (if any)	nts/skills	Specialization		Scientific rank
lecturer	Permanent			private	general	
	Permanent			Classroom group development	Information and libraries	assistant teaching er

Professional development

Professional development for faculty members

79. Acceptance standard

Orienting new faculty members

- 80. The most important sources of information about the program
- 1- Shaniya Khama's, Arwa Zaki. Building the classroom group. Baghdad: Al-Mutessarifat University, 2009.

81. Program development plan

Pro	gram ski	ills chart													
Le	arning ou	itcomes r	equired fro	m the pro	gram										
Va	lue			Skills				Knov	wledge			Essential or optional?	Course Title	Course Code	the year/the level
C 4	СЗ	C2	C1	B4	В3	B2	B1	a4	a3	a2	a1				
												Basic	Information institutions		2023-2024
															-

subject to assessment

Course description form Course Title: Building a classroom library Study the foundations of building a classroom library 98. Course Code: 99. the semester/the year: Annual Annual 100. Date this description was prepared25 /2/2024 101. Available attendance forms: Attendance only Number of study hours (total)/number of units (total): 60 hours annually.2 hours per a week Name of the course administrator (if more than one title is mentioned) Dr. Shaker Taher Bashatshakir1966shakir@gmail.com 104. Course objectives 1- Student acquisition of learning skills on classroom terminology 2 –Knowledge of selection and supply standards 105. Teaching and learning strategies 1-Educate concept planning. The strategy 2-Comprehension 3-Educate note-taking procedures 4-Homework 106. Course structure

Assessment method	Title of the unit or topic Required learning outcomes	hours	the week
For		2 hours	1
weekly,	Introduction - Selection		
monthly,	Supply		
daily,			
written	Information sources		
exams, and	Types of information sources		
the end-of-			
year exam.		2 nours	**
	Types of information sources - why should you choose?	2 hours	12 13
	Selection criteria - how we choose - knowledge of the community	2 hours 2 hours	14
	The plan or policy - factors influencing the choice - oversight and tools		
		2 hours 2 hours	16 17
	Selection of different types of libraries		
		2 hours	19

		School Library				
		Choose cultural materials other r than	ı books			
		University desk				
		Criteria for selecting calculated mate	rials		2 hours 2 hours	26 27
		Development of the publishing indus	try		2 hours	28
		Group assessment - objectives - meth	ods - methods			
		Choose cultural materials other r than	n books			
library						
library						
sity libraries						
objectives						
in assessment						
terials other r than bo	oks					
ir selection criteria						
g calculated materials						
ng requirements						
th supply						
e publishing industry						
traditional and electro	nic	nuhlishing				
clusion		paonimis				
clusion Process						
100000						
107. Course as	sses	ssment	<u> </u>			
		s: 25 monthly and daily exam grades	for the first ser	mester, 25 monthly	and daily exa	m grades
		ter. 50 obligatory s for final exams				82.000
		d teaching resources				
			Required text	books (references, i	f any)	
Ghania Khama's,	Arv	wa Zaki. Building the classroom grou			• /	
Baghdad: Al-Mute	essa	arifat University, 20009.				
:			Recommende	ed supporting books	and reference	S
Articles published	on	the network	(scientific jou	ırnals, reports)		
https://www.goog	ا م	om/url?sa=t&rct=j&g=&esrc=s&s	Flectronic ref	Ferences, Internet sit	AC	
		• •	Electronic fer	erences, internet sit	CS	
-		d=rja&uact=8&ved=2ahUKEwjOk				
		HVBEAqUQFnoECBMQAQ&url				
*		search.mandumah.com%2FRecord				
%2F759048&usg=		<u> </u>				
vVaw0VHnoUy8	Vh'	ΓGmodxGsPwXw&opi= 89978449				

https://www.google.com/url?sa=t&rct=j&q=&esrc=s&s
ource=web&cd=&cad=rja&uact=8&ved=2ahUKEwjOk
dz9ncKEAxXOcfEDHVBEAqUQFnoECA8QAQ&url=
http%3A%2F%2Falexlisdept.blogspot.com%2F2014%2
F03%2F web- metrics-for-library-and-
information.html&usg=AOvVaw0xQkE2AVBxs9e6G8I
<u>k2rAo&opi=89978449</u>